Go to [http://apply.osa.org/prog/SENIORMEMBER](http://apply.osa.org/prog/SENIORMEMBER)

Click on “LOG IN” and select “Optica Login”
You will be sent to a home screen for your applications. If you have applied for a program within the system, it will appear here. If not, please click on “View programs.”

Find the Senior Member Program and click “more.”

Then click on “apply” to create an application.
Senior Member

Optica Senior Membership provides established individuals with the opportunity to request a designation that recognizes their experience and professional accomplishments or service within the optics and photonics field. Senior Membership is the highest distinction for which members can apply and reflects professional maturity and experience. It is a separate category from Emeritus Status. Members can self-nominate, or be nominated, for Senior Membership.

To qualify for Senior Membership, individuals should have at least 10 years of cumulative professional experience (since completion of the first degree) in optics and/or optics-related field and be an active member with a minimum of five years of cumulative professional membership (Student Membership not included). View Senior Member criteria.

Members who meet the qualification criteria are encouraged to request the Senior Member designation. Members can also nominate candidates for Senior Membership (with the exception of Student Members). View Nomination/Reference Guide.

This will take you to your application dashboard. Click on “nomination”

If you nominating yourself, click “yourself.” If you are nominating another member, please click “someone else” and provide their name in the box below. Then click “Mark as Complete.”
Next, click on “Eligibility”

Complete the three questions regarding eligibility (for yourself or for the member you are nominating) and then click on “mark as complete.”
If you click on “back to the application,” you can see a green check on your completed tasks and tasks that need to be completed under “your tasks.”
Click on “Contact Information” to fill out the next form:

Click “Mark as Complete” when done. Then click “submit” on the next page.
Next complete the “Upload CV/Resume” page

Your CV/Resume can be in the following formats: PDF, Doc, Docx. Once uploaded, click “mark as complete.” Next click on “request 2 recommendations” for the next form.
Two letters of recommendation from active Optica members are required to complete the application. An employer recommendation can also be included in the application. Sample letters can be found in the Reference Guide and sample email messages are provided to send to references on this form.

Click on “request a recommendation” and the form below will pop up. Please complete for each individual you are requesting a reference from:

You will see the two references listed that have been emailed and click “mark as complete.” Next, open the “personal narrative/statement” form:
Accepted formats are PDF, Doc, and Docx. For examples of statements, please visit the Nomination Guide. Attach your personal narrative/statement and then click “mark as complete.”
All of the tasks and forms are now complete. Click “submit.” You will then be prompted to review or submit your application.

Once you have clicked “submit” you can not change your application in the system. You would need to contact seniormember@optica.org to have the application changed once it has been submitted.
When your reference letters have been uploaded, you will receive the following notification:
Opportunity Application Portal

Dear Sara Bendoraitis,

[redacted] has accepted your request to provide a recommendation for your application, **2830753452**, for the following program, **Senior Member**.

Click the following link to access your application.

Thank you,
Terence Rooney

[View Application]

If the button is not clickable, please copy and paste this URL into your browser's address bar:

https://example.com/secure/2830753452